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**From:** hrdtraining@massmail.state.ma.us  
**Sent:** Friday, October 07, 2005 1:16 PM  
**To:** Farak, Sonja (DPH)  
**Cc:** hrdtraining@massmail.state.ma.us  
**Subject:** HRD Training Course Pre-Approval Confirmation for for Sonja Farak for 'Excel Intermediate'



Your supervisor has **PRE-APPROVED** the registration for the following course:

Course Name	Location	Days	Start Date	Start Time	Fee	Room
Excel Intermediate	Northampton - DMH (Western Mass. Area Office)	1	11/03/2005	09:30 AM	\$80.00	Computer Lab

**Your Student ID is 257492.** Please keep track of this number, as you will need it to cancel a course or to register for any additional courses.

To get directions to the training location, please click [here](#).

To view HRD's cancellation policy, click [here](#)